

# WELCOME!

Thank you for choosing our office. We strive to provide you with the most gentle, quality care possible.  
If you have any questions, or we can help you in any way, please feel free to ask.

## ***Patient Information (Confidential):***

Name \_\_\_\_\_ (If child, parent/guardian name) \_\_\_\_\_  
*Last name First name Initial*

Birthdate \_\_\_\_\_ Sex \_\_\_\_\_ Age \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell phone \_\_\_\_\_

E-Mail \_\_\_\_\_ Drivers License # \_\_\_\_\_

How did you hear about our practice? \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_ How long there? \_\_\_\_\_ May we call? \_\_\_\_\_

Employer Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Spouse's Name (Or other parent/guardian) \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_

Spouse's Employer \_\_\_\_\_ Occupation \_\_\_\_\_ How long there? \_\_\_\_\_ May we call? \_\_\_\_\_

Spouse's Employer Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

If patient is a student: Name of school/college: \_\_\_\_\_ City & State \_\_\_\_\_ Full time or part time? \_\_\_\_\_

## ***Primary Insurance:***

Name of Insured \_\_\_\_\_

Birthdate \_\_\_\_\_ Relationship to patient \_\_\_\_\_

Address (if different from patient) \_\_\_\_\_

Dental Insurance Co. \_\_\_\_\_ Phone \_\_\_\_\_

Social Security # \_\_\_\_\_ Subscriber ID # \_\_\_\_\_

Group, Contract or Local or union # \_\_\_\_\_

## ***Additional Insurance:***

Name of Insured \_\_\_\_\_

Birthdate \_\_\_\_\_ Relationship to patient \_\_\_\_\_

Address (if different from patient) \_\_\_\_\_

Dental Insurance Co. \_\_\_\_\_ Phone \_\_\_\_\_

Social Security # \_\_\_\_\_ Subscriber ID # \_\_\_\_\_

Group, Contract or Local or union # \_\_\_\_\_

## ***Copayments:***

To accept insurance, we now debit copayments automatically to your credit card or bank account. If you would like us to accept your insurance, please provide credit card information or voided check:

CIRCLE ONE: Visa MasterCard Discover Amex

Account# \_\_\_\_\_ Expiration date \_\_\_\_\_ Name on card \_\_\_\_\_

Credit Card  Debit Card  ATM  Voided check attached.

## ***In Case of Emergency:***

Name and City of primary care physician \_\_\_\_\_

Someone we may contact, not living with you: \_\_\_\_\_ Phone #'s (home, work, cell) \_\_\_\_\_

## ***Authorization:***

I authorize my insurance company to make payments directly to the dental office for benefits otherwise payable to me. I authorize release of my records to third party payers, other healthcare professionals or operations, or other entities as deemed necessary by this office. I authorize use of this signature for all insurance submissions.

I understand that I am responsible for all charges whether or not they are covered by insurance, as well as any additional collection costs if this office determines they are necessary. I authorize this office to charge my credit card or bank account for any unpaid balances, including those after insurance payment. I further authorize this office to charge my credit card to cover any unpaid fees not paid by insurance within 60 days. I understand that in certain circumstances, my credit report may be requested. I have reviewed the information on this form, and it is accurate to the best of my knowledge. I understand that check payments may be converted to automatic bank drafts.

I have received a copy of this office's Notice of Privacy Practices.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Patient or Responsible Party*